

## **Brunswick Climate Action Task Force Charge**

There is hereby established a Climate Action Task Force consisting of up to nine (9) members serving without pay to be appointed by the Town Council.

**PURPOSE:** The purpose of the Climate Action Task Force is to oversee the development of the Brunswick Climate Action Plan (CAP), with assistance from Town staff and Greater Portland Council of Government (GPCOG) staff. This Climate Action Plan will:

- Assess community vulnerabilities,
- Build a community-wide greenhouse gas inventory,
- Address community needs as determined by the vulnerability assessment and community engagement,
- Establish a vision and prioritize specific targets for climate mitigation and adaption, and
- Recommend a strategic plan to achieve those targets, including an implementation framework and identification of potential funding sources or opportunities.

**RESPONSIBILITIES:** The Brunswick Climate Action Task Force shall:

- Promote community engagement to guide the creation of CAP targets and actions
  - Pool input, resources, and feedback from throughout the community
  - Collaborate with stakeholders to promote and hold outreach events
  - Identify vulnerable populations & develop strategies to encourage inclusive participation
- Recommend prioritization of actions for the Climate Action Plan
  - Identify vulnerable areas of the community (whether physical or social) that would most benefit from improvement (given your local knowledge)
  - Identify opportunities for greenhouse gas reductions
  - Provide input on suggested strategies and specific actions
- Provide input and review on technical reports
  - Review emission reduction inventory and choose an emissions reduction target to recommend to the Town Council
  - Assist in the development of a prioritized set of actions for both climate adaptation and emissions reductions
  - Review the final Climate Action Plan as part of a public review

### **MEMBERSHIP:**

- The Town Council shall appoint a Task Force of up to nine (9) members, which shall be residents of Brunswick and shall serve without pay.
- Two members from the Town's Recycling and Sustainability Committee shall be guaranteed spots on the Task Force (to be determined internally) and shall serve as representation for the "Sustainability & Adaptation" Sector.
- This Task Force will convene for up to one year (or until project completion) and will oversee the development of a CAP for Town Council review and approval.
- All members shall be voting members.  
A quorum required to do business shall be majority of the number of members, but no less than five (5).

**COMPOSITION:** The Task Force will be composed of a diverse group of community stakeholders and industry leaders, with representation consisting of at least one member from each of the following sectors:

<b>SECTOR</b>	<b>AREAS OF INTEREST</b>
<b>Sustainability &amp; Adaptation</b>	Waste Reduction & Management Recycling & Composting Climate & Environmental Sciences
<b>Transportation</b>	Transportation ( <i>pedestrian, bike, motor, etc.</i> ) Carbon Footprint, Emissions, and Pollution
<b>Business</b>	Economic Development Business & Finance
<b>Planning &amp; Development</b>	Housing, Construction & Building Operations Sustainable Infrastructure Community Development & Town Planning
<b>Energy</b>	Electricity Renewable Energy
<b>Food Systems</b>	Agriculture & Aquaculture
<b>Natural Resources</b>	Marine Resources Rivers & Coastal Waters
<b>Land Use &amp; Conservation</b>	Land Conservation Environmental Health and Diversity

**TIME COMMITMENT:**

- The time commitment for members is expected to be less than 10 hours per month.
- Meeting frequency and length will be decided by the Task Force, but applicants should expect meetings to be at least one hour, and up to twice per month.

**REPORTING:**

- The Task Force will be facilitated by the Town’s Environmental Planner, Ashley Charleson, who will serve as Town liaison and point of contact with the consultant facilitating the development of the Climate Action Plan.
- The Task Force will provide summary updates to the Town Council on a quarterly basis, or as deemed necessary by the Town Manager.