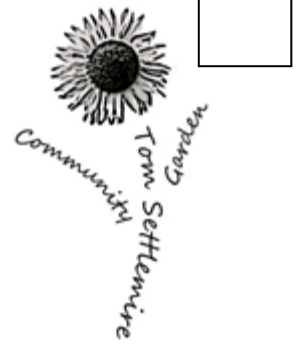




**Brunswick-Topsham Land Trust  
Tom Settlemire Community Garden  
~ 2018 Growing Season ~  
Garden Membership Application and Agreement  
Renewals Due January 1, 2018**



Name(s) \_\_\_\_\_

Enter returning plot number, or write "New" if this is a new application \_\_\_\_\_

Email \_\_\_\_\_

\*\*\*NOTE: All garden communications are sent via email.\*\*\*

If you do not provide an email address you are responsible for contacting the Land Trust or a fellow gardener for updates.

Mailing Address \_\_\_\_\_

Phone - home \_\_\_\_\_ cell \_\_\_\_\_

If renewal, has any information changed?  Yes  No

I am interested in a second plot if one becomes available.

**TSCG Commitments**

**The Tom Settlemire Community Garden (TSCG) is a beautiful space full of plants, pollinators, and invested gardeners. In order to maintain and grow the TSCG, we need every gardener to commit fully to caring for their plot and contributing to the garden as a whole. Attached is the TSCG Handbook. Please read thoroughly *before* submitting your application. If you have any questions, reach out to the Garden Coordinator at [garden@btlt.org](mailto:garden@btlt.org) anytime. Also, please read and initial each of the following:**

I have read and agree to the guidelines in the TSCG Handbook. \_\_\_\_\_

I will attend a *mandatory*, in-person orientation session for both new and returning gardeners. \_\_\_\_\_

I will contribute 6 hours of volunteer work to the greater good of the garden. \_\_\_\_\_

I will regularly maintain my individual plot. I will keep my plot weeded and free of rotting produce. With my neighboring gardeners, I will weed and woodchip the paths around my plot. \_\_\_\_\_

I understand that if my plot is not worked by June 1, the TSCG Coordinator will contact me. If I do not respond, I will forfeit my plot. Likewise, I understand that if my plot is neglected for an extended period of time during the season, I will be contacted, and if I do not respond I will forfeit my plot or pay \$30 to have it cleared. (Exceptions may be made for vacations/life events that lead to temporary neglect of typically well-tended plots.) \_\_\_\_\_

I **DO / DO NOT** (circle one) wish to participate in the TSCG Gleaning program, which prevents food waste and provides fresh produce to food-insecure members of my community. See Section 5 of Handbook for details.

**(Continued on back)**

**Support:**

*The Brunswick-Topsham Land Trust works to keep plot fees as low as possible to ensure that a broad cross section of our community has access to the Garden. Plot fees cover about 30% of the cost of managing the Garden, including the Common Good Garden (CGG) which grows thousands of pounds of fresh produce for the clients of Mid Coast Hunger Prevention Program.*

*In addition to your plot fee, please consider becoming a member of the Land Trust and/or making a dedicated donation to the Garden. Your gift is what makes the Garden possible. Thank you for your support!*

**Annual Garden Plot Fee:**

**Full Plot (10' x 16')**

Brunswick-Topsham Land Trust members	\$50	\$ _____
(Join or renew as a Land Trust member below)		
Non-Land Trust members	\$60	\$ _____

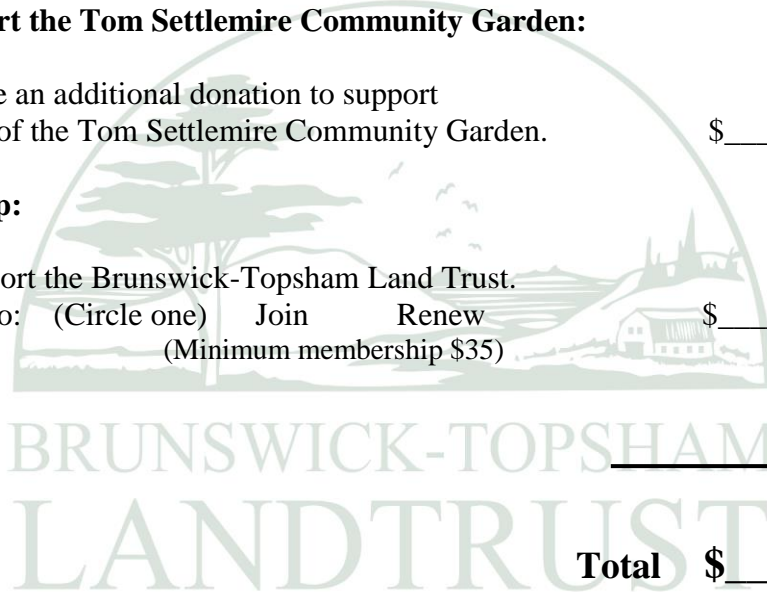
*If the plot fee is financially difficult for you to pay, please contact the Land Trust: Scholarships are available.*

**Additional gift to support the Tom Settlemire Community Garden:**

Yes! I want to make an additional donation to support the operating costs of the Tom Settlemire Community Garden. \$ \_\_\_\_\_

**Land Trust Membership:**

Yes! I want to support the Brunswick-Topsham Land Trust. Please sign me up to: (Circle one) Join Renew \$ \_\_\_\_\_  
(Minimum membership \$35)



**Total** \$ \_\_\_\_\_

Make checks payable to *Brunswick-Topsham Land Trust*  
*Memo: Tom Settlemire Community Garden*

Call (207) 729-7694 to pay with a credit card

Deliver or mail this application to:  
Brunswick-Topsham Land Trust  
56 Maine St., Brunswick ME 04011

**For Office Use Only**

Received: \_\_\_\_\_

Pd Date: \_\_\_\_\_

Chk/Receipt # \_\_\_\_\_

*By signing this application I confirm that I have read the Tom Settlemire Community Garden Handbook and agree to meet its requirements.*

Signed \_\_\_\_\_ Date \_\_\_\_\_

The TSCG Handbook is attached and can also be accessed at [www.btl.org/community-garden](http://www.btl.org/community-garden)

# Handbook 2018

The Tom Settlemire Community Garden (TSCG) is an organic community garden owned and managed by the Brunswick-Topsham Land Trust. The Garden is on Crystal Spring Farm, a 320-acre working farm owned by the Land Trust. Access to the Garden is at the end of Maurice Drive (off Baribeau Drive) and is adjacent to a trailhead and the new community Labyrinth in the Woods.

The following handbook includes everything you need to know as a member of TSCG. Please review it carefully and contact the Garden Coordinator with any questions or concerns.

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<b>2</b>	<b>3. Plot Assignment</b>
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<b>3</b>	<b>5. TSCG Gleaning Program</b>
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## 1. History of the Garden:

After research and planning, in the spring of 2012 hundreds of volunteers came together to till and prepare the TSCG's individual plots, install a perimeter fence, install a shed, build compost bins. The Land Trust worked closely with Mid Coast Hunger Prevention Program (MCHPP) to develop the Common Good Garden (CGG) – a 6,000 sq. ft. area of the garden where ploholders and other community volunteers could grow food for MCHPP's pantry and soup kitchen. The community, local funders, volunteers, and Revision Energy joined forces to install a creative solar-powered water system. The water system was expanded in 2013 to include an automated irrigation system for CGG that significantly increased yields and reduced the need for volunteers to water. The TSCG is a beautiful, vibrant space ready to evolve and meet the needs of its growing community.

### Responsibilities of TSCG Members

The Tom Settlemire Community Garden is first and foremost a community of people. If you tend your plot well, keep it weeded and harvested, and contribute time to maintenance of common areas, you will make an invaluable contribution to the community that is the heart of our Garden.

Garden rules are based on a simple foundation – *be a good neighbor*. Member gardeners tend their plots responsibly and with organic methods and materials, and volunteer to maintain the fence, pathways, demonstration gardens, common areas and the CGG.

## 2. Benefits - The annual plot fee entitles gardeners to the following:

- Your garden plot: 10' x 16' (full) or 10' x 8' (half) of some of the best agricultural soils in the region!
- Two wheelbarrows of compost (purchased in bulk each spring).

- Fencing around entire garden and three-foot, wood chipped paths between plots.
- Access to timely electronic information and support from agencies such as the Cooperative Extension Service and Maine Organic Farmers and Gardeners Association. Please note that all Garden communications are electronic.
- Access to the communal garden shed, wheelbarrows, and tools.
- Composting area for disposal of garden waste.
- Potential for participation bulk orders of row cover and other needed supplies.
- Connection to a great community of gardeners.

### 3. Assignment of Available Plots

- Plots are assigned on a first come, first served basis.
- One plot per person/family (unless extra plots are available – see below).
- Returning ploholders will be re-assigned the same plot, provided they submit their renewal application by January 1, 2017. *Those who do not submit their renewal application by Jan. 1 are not assured their same plot, or any plot at all. They are entered into the first come, first served queue.*
- After all plots are assigned, names will be placed on a waiting list.
- Second plots will be allotted only after all gardeners on the waiting list have been given a plot, and not before May 15, 2018. Second plots are allotted only for the current year.
- Gardeners who are no longer able to tend their plot for any reason are asked to notify the Garden Coordinator immediately at [garden@btl.org](mailto:garden@btl.org) or 729-7694. We do understand commitments change. It is usually easy for us to fill a plot if we know we need to. It is much harder to hold your plot for you, let it get overgrown and neglected, and then try to clean it out and have someone else plant mid-season, than it is to reassign early on!

### 4. Plots, Plot Maintenance & Crops

- Gardeners are responsible for working their plots by June 1. Plots untended by this date will be offered to those on the waitlist unless other arrangements have been made with the Coordinator.
- Vegetables must be harvested in a timely manner. Rotten tomatoes, squash, and cucumbers are a source of disease and will cause ‘sprouting’ problems the following year. Failure to harvest is also a waste of good food that you worked hard to grow! *If you are having difficulty harvesting or using the food in your plot at any time (such as a vacation, or otherwise), please contact the Garden Coordinator and she can help you get the food harvested and donated to Mid Coast Hunger Prevention Program.*
- 3-foot wood chipped paths are laid out between plots and around the TSCG perimeter. Gardeners are responsible for keeping their plot and paths next to their plot weeded throughout the season. Woodchips are provided for gardeners to use on paths as needed.
- Plots should be planned so trailing plants do not spread into paths or other gardens.
- Tall crops (pole beans, corn, etc.) should be situated on the south side of the plot so they won’t shade other plots. Very tall plants such as sunflowers should not be grown in the plots. **Note:** We have been lax on the sunflower rule in recent years, and there are many sunflower volunteers now. They grow very tall! Please do weed them out, we are trying to be more strict with tall plants moving forward. If you wish to grow such crops, please contact the Garden Coordinator and she can help you find a suitable demonstration bed to use.
- Garden structures (trellises, fences, posts, etc.) are allowed as long as they do not shade neighboring gardens. Raised beds may be constructed if desired at gardener’s expense. Please do not use pressure treated wood.
- Water is available from two tanks filled by solar-powered pumps. Ploholders use watering cans to carry water to their plots from the faucets at the tanks. **HOSES ARE NOT ALLOWED IN THE GARDEN** to avoid damaging plants in neighboring plots and accidentally draining the tanks. If you are physically unable to carry water to your plot, let us know when you join, and we will do our best to assign you a plot close to the water tanks.
- Gardens must be put to bed by the end of October or two weeks after the first killing frost. Weeds, dead plants, vegetables, and non-biodegradable mulch must be removed. Exceptions are cover

crops, frost-resistant vegetables such as kale, brussels sprouts and parsnips, and fall plantings such as garlic.

- Returning gardeners may leave perennial plants, trellises, fences, raised beds and other structures in place. The Land Trust is not responsible for items that are lost, stolen, or damaged at TSCG.
- Members who are not renewing their plot are expected to leave their garden free of weeds and structures. Raised beds may be left in place upon request.

#### 5. TSCG Gleaning Program

The USDA estimates that approximately 15% of Mainers are food insecure, while 40% of the food in America goes to waste. At TSCG we are doing our part to make sure nutritious, local food doesn't go to waste.

- We have a bi-weekly "gleaning" at TSCG. Gleaning is to gather food that might otherwise go to waste in the farm field or garden. **It is important that you are aware of this program, as we need you to respond whether you DO or DO NOT wish to participate –please indicate your choice on the application page.**
- Trained volunteers glean from individual plots on pre-scheduled days (dates will be posted at the Garden as well as shared in the weekly garden emails). Only very ripe produce in plots where other produce has already visibly gone by will be harvested. The produce collected will be donated to local food assistance organizations.
- Your participation is entirely voluntary, however we must hear from you whether or not you wish to participate. To opt out at any time, please email [garden@btlt.org](mailto:garden@btlt.org)
- If you are willing to take part in the program generally, but would like to opt-out of gleaning for a particular week there will be No Pick Sticks available at TSCG so that the gleaning team is aware you do not want anyone to enter your plot during that week's gleaning. Once that session has taken place any temporary No Pick Sticks left in plots will be removed by the gleaning team.
- If you are open to the gleaning team entering your plot but would like them to only glean from particular crops (that endless supply of cherry tomatoes or zucchini...) a notebook will be available in the gardening shed at TSCG for you to make those clarifications for that gleaning date.
- If you wish to volunteer to help glean, please contact [garden@btlt.org](mailto:garden@btlt.org)

#### 6. Pests at the TSCG

- At TSCG there are many gardeners, many different crops, and many different insects. Gardeners accustomed to insect pressure in their home gardens will likely find the TSCG to be a more challenging growing environment in terms of pest damage.
- With so many different gardeners, it is impractical to attempt to implement a universal pest management program. During the season, we will email specific organic pest control ideas to all TSCG members as different insects appear. We have developed a list of acceptable and unacceptable organic pest control products, which appears at the end of this document.
- Prior growing seasons show us that the following insects are particularly intense TSCG: striped cucumber beetles, Mexican bean beetles, and Colorado potato beetles. We highly recommend if you plan to grow cucumbers, beans, potatoes, or other crops beloved by these pests, that you pay close attention to planting time (for example, planting as late as you can to try to avoid the most productive time of the insect's life cycle) and use row cover. During the orientation sessions, we will organize a bulk order of row cover if there is enough interest.

#### 7. Volunteer Requirements

Plot holders are asked to donate eight (8) hours of time during each growing season in support of TSCG. Without your volunteer time, TSCG would, quite literally, not exist. We need and deeply appreciate each of you! We will discuss and sign up for specific volunteer duties at the orientation sessions. The following are examples of ways to volunteer:

- **Work Days:** There are spring and fall work days (usually *around* the third Saturday of April and September, respectively) when the community gets together to open and close the Garden and take on large tasks.

- **Maintenance:** The success of the Garden depends upon some ploholders taking on regular maintenance of certain areas. Examples include maintaining a perennial or demonstration garden, managing fruit trees or bushes, and joining the mowing, weed whacking, or compost-turning team.
  - **CGG Weeding:** There are almost always opportunities to weed in the CGG. This is something that you can do for 10 minutes while visiting your garden plot. Every little bit helps, and you should never hesitate to wander into a CGG row (or 5!) and weed it.
  - **CGG Work Sessions:** There are many group work sessions to plant, tend, and harvest the CGG. Each season, thousands of pounds of fresh food are grown for Mid Coast Hunger Prevention in the CGG. This could not happen without the vital contribution of volunteers. The Garden Coordinator notifies a list of interested volunteers of CGG planting, harvesting and other work sessions.
  - **Ad Hoc Tasks:** As all gardeners know, many tasks arise during the growing season that are unpredictable. Throughout the season, the Garden Coordinator will email ploholders about unexpected needs, as well as post these opportunities on the Land Trust website at [www.btl.org/garden-volunteers](http://www.btl.org/garden-volunteers)
  - **Events:** The TSCG organizes events throughout the year. There are Gardening Workshops in winter, the Plant Sale (our biggest fundraiser) in spring, and the Plotluck Supper in the fall. These events require volunteer time to plan, set-up and clean-up.
- If you have any special skills/interests you would like to share with the garden (e.g. carpentry, particular crop expertise, etc.), please let the Garden Coordinator know as the season begins.
  - If you do not feel that any of these options are a fit for you, please contact the Garden Coordinator before sending in your application. If you are ever uncertain how to get your hours, feel free to check in with the Coordinator for ideas or direction.
  - Plot holders are responsible for recording their volunteer hours electronically. (The electronic system will be demonstrated at orientation.) The Coordinator will send reminders throughout the season if you are low on hours. Please make sure to record all of your volunteer hours, even if you have reached the required number. It helps with planning and aids fundraising efforts to report total volunteer hours, as it demonstrates both what it takes to run the TSCG and the depth of community investment in the project.

Volunteer hours are essential to the TSCG's operation. **If the season goes by you haven't made a good faith effort to meet your hours, we will be unable to offer you a plot the following season.** However, we absolutely understand that life happens, and sometimes you may not be able to complete your volunteer commitment as fully as you intended. If this becomes the case for you, please be in touch with the Garden Coordinator.

THANK YOU for this important support!

#### 8. Organic Only and Other Crop Safety Limitations

- Non-organic fertilizers, pesticides or herbicides are not permitted. (See Acceptable/Unacceptable product list at the end of this document.)
- Product labels must state that the product is 100% organic (except for seeds).
- Smoking is not allowed in or around the Garden. Tobacco mosaic virus, which can be carried on smokers' hands, is a serious threat to tomatoes and other related plants.
- While returning gardeners are welcome to plant perennial crops (such as chives and other herbs), you should not plant any crop considered noxious or invasive. If you're not sure whether a plant is invasive, contact the Land Trust, Garden Coordinator, or Extension Service for advice.

#### 9. Miscellaneous

- No pets are allowed in the Garden.

- Children are always welcome, but please ensure they are respectful of neighbors' plots and Garden infrastructure to avoid damage.
- Carry out anything that cannot be composted (compost guidelines on last page).

#### 10. Forfeiture

If these guidelines are not followed or a plot is unused, untended, or neglected, the Coordinator will attempt to contact the gardener first by email and then by phone. Plot holders who do not respond to these contacts may have their plot given to someone else or otherwise put to use. In cases of forfeiture, fees will not be refunded. \$30 will be charged to gardeners who leave neglected plots to cover the clearing of the plot.

Consideration made for vacations/life events that lead to temporary neglect of typically well-tended plots.

# ACCEPTABLE PRODUCTS

There are hundreds of organic products--this list is by no means comprehensive. In general, look for OMRI (Organic Materials Review Institute), NOP (National Organic Products) or MOFGA (Maine Organic Farmers and Growers) certification on packaging. Our local garden centers (Skillins', Brook's, Urban Garden Center, Estabrook's, and more) carry many organic products. Fedco Seeds and Johnny's Seeds are great online sources, and are Maine based companies.

## FERTILIZERS/SOIL AMENDMENTS

- **Organic, packaged fertilizers**-- Such as those made by North Country Organics and Espoma Organic
- **Fish Emulsion/Kelp/Seaweed**-- Improves plant vigor and stress resistance. (ex: Neptune's Harvest)
- **Finished Compost**
- **Manures** -- must be well-composted before use
- **Wood ashes** -- use sparingly as ashes raise the pH level

## INSECTICIDES

*Organic insecticides are still insecticides. Their job is to kill insects. They cannot differentiate between potato beetles and honeybees. Since harm to beneficial insects can occur with sprays, prevention should always be your first line of defense. The next step is consistent hand picking/drowning in soapy water. Use pesticides only when there is a significant problem. Identify the pest first and use only the appropriate treatment. Review use instructions carefully--application timing is critical to maximize effectiveness and minimize unintended damage to beneficials.*

- **Garlic, hot pepper, and other kitchen mixes** to mix and use as a spray
- **Kaolin Clay (Surround)**--protective barrier
- **Spinosad**-- caterpillars, leaf miners, Colorado Potato Beetle larvae
- **Insecticidal soaps** -- check labels for organic seal
- **Diatomaceous earth** -- controls slugs and snails, but dust can be harmful to beneficials
- **NEEM oil** -- promotes health and vigor of plants, some formulations registered as insecticides
- **Sluggo** -- slugs and snails. Contains iron phosphate, a naturally occurring soil mineral and bait.
- **Pyganic** -- (pyrethrin) Colorado potato beetle, cucumber beetle, flea beetle
- **Bt (*Bacillus thuringiensis*--Dipel)** -- leaf eating caterpillars

## FUNGICIDES

- **Serenade** (*Bacillus subtilis*)
- **Sulfur**
- **Copper** (Use with extreme caution, as this has known impact on honeybee populations)
- **Botanical Oils**

# UNACCEPTABLE PRODUCTS

Chemical fertilizers in bags

Liquid fertilizers such as Miracle-Gro, Miracid, or Peters

Chemical treatments for pests or diseases

Sevin

Rotenone

Malathion

Sabadilla

Methoxychlor

Diazonin

Chemical slug baits other than Sluggo

Any products that are not listed as certified organic products (OMRI, MOFGA, or NOP)

Please contact the Garden Coordinator at [garden@btl.org](mailto:garden@btl.org) if you have any questions.



# Guidelines for Compost Bins and Weed Pit

Tending to the compost already requires plenty of heavy lifting, and there's nothing more discouraging to our compost volunteers than having to clear inappropriate materials from nearly finished compost!

## WHEN IN DOUBT, GO WITH THE WEED PIT!

### Directions for proper composting:

1. Please first fill the bin on the right as you are facing the bins.
2. You are welcome to bring leaves, shredded paper, food scraps, and lawn clippings from home to add to the bins if you like. (Please no lawn clippings from lawns treated with herbicides or 'weed and feed' products)
3. When adding 'green' materials (food scraps, weeds, grass, etc.) please mix some 'brown' material in (leaves, shredded paper, etc.) at about a 1:1 ratio. Note: Weeds that have gone to seed should not be put in the bins.
4. A team of compost volunteers will move material from one bin to the next to ensure efficient composting. Please respect their hard work by only putting compost in the currently active bin. Once compost is fully composted (in the farthest left bin), it is available to anyone to use.
5. For hard to compost items (woody stems, weeds gone to seed, etc) use the "Weed Pit" in the large concrete blocks. Please see the following chart for what goes in the compost bins vs. the weed pit.

COMPOST BINS	WEED PIT
<ul style="list-style-type: none"> <li>• Food scraps</li> <li>• Leaves</li> <li>• Shredded paper</li> <li>• Weeds (not gone to seed)</li> <li>• Lawn clippings (not from treated lawns)</li> <li>• Plant materials that have gone by (dead flowers, pea plants, cucumber &amp; squash vines, etc)</li> </ul>	<ul style="list-style-type: none"> <li>• Tomato vines</li> <li>• Cabbage, broccoli, corn, and sunflower stalks</li> <li>• Any other veggie waste that is "very woody" or can be a disease vector</li> <li>• Diseased plants</li> <li>• Weeds that have gone to seed</li> </ul>

Thank you!